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CLEARANCE DIVISION

1. It is the consensus of the Committee that the amalgamation of Investigations Division and Personnel Security Division is a natural and conceptually sound merger. This action will place all matters dealing with security clearances or approvals, whether they be overt, covert, or industrial, under one management head. In addition to the obvious savings in personnel, we believe the consolidation will deliver benefits in office image. There has been some past confusion reflecting unfavorably on the office concerning which Office of Security component would handle certain clearances or approvals. This particular problem would be corrected in this merger.

2. We believe that in consolidating overall office functions, it is both logical and in the interest of efficiency to place a good portion of those activities now conducted by the Security Research

Staff into the Clearance Division. It would appear to this Committee that the functions of the Security Research Staff are closely aligned to the interests of the Clearance Division as they pertain to staff or contract employees. In a merger of Security Research Staff into Clearance Division, it would be expected that a close working relationship in the day-to-day activities of the Division would develop, resulting in greater personnel efficiency accruing to the overall personnel security effort. It is believed further that in concept, the reinvestigation program would become a part of the Security Research Staff, or as we would rename the unit--Research Branch.

3. In addition to handling all industrial approvals, whether they be for the Office of Logistics or for the Deputy Director for Science and Technology, the newly created Industrial and Certification Branch of the Clearance Division would handle all certifications of

clearances on CIA personnel to other government agencies and private industry. They would likewise confirm the clearance of individuals in other government agencies of interest to our employees on a liaison basis. This particular Branch would continue to handle our established liaison with the Atomic Energy Commission relative to "Q" Clearances. In short, this Branch would handle all those functions (except the reinvestigation program) now performed by the Clearance Support Branch, Personnel Security Division; and Branch II, Investigations Division.

4. If the Clearance Division is to be as successful as we expect, there must be a complete integration of both personnel and duties from the previous Investigations Division and the Personnel Security Division. Insofar as possible, officers assigned to the Clearance Division should individually handle a variety of cases representing both overt and covert interests.

6. The Committee is of the opinion that the Security Records & Communications Division can and should remain basically as is. It is our view that the Security Records & Communications Division is for the most part primarily and directly in support of clearance, investigative, and security support efforts. We would recommend that the Records Management Officer 25X1A be transferred from the Executive Staff to the Security Records & Communications Division. We likewise are of the opinion that there are certain additional and logical duties which should be transferred from the newly created Clearance Division to the Security Records & Communications Division. Specifically, these additional duties are in the area of pouching and the clerical function of preparing control cards and biographic data in case processing. We also recognize that additional personnel will be required to perform this increased workload. It is our recommendation that two (2) additional

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personnel be assigned to perform these added functions. We likewise recommend that six (6) additional personnel be assigned to the Security Records & Communications Division for the purpose of conducting and maintaining the Microfiche Project.